

REQUEST FOR INCLUSION ON BIDDER'S LIST *for*  
ACTIVITIES FUNDED THROUGH WORKFORCE INVESTMENT ACT (WIA)  
*a FAX will not be acceptable*

Date \_\_\_\_\_

(Please print information)

Contact Person and Title \_\_\_\_\_

Agency Name \_\_\_\_\_

Address (Street, P.O. Box, City, St., Zip): \_\_\_\_\_

Telephone Number \_\_\_\_\_ E-mail Address \_\_\_\_\_

Please check the following if applicable:

Minority/Women's Owned Business \_\_\_\_; Educational Agency \_\_\_\_; Small Business (less than 500 employees) \_\_\_\_; Non-Profit Agency \_\_\_\_; Other \_\_\_\_

**Check beside each area you would like to serve**

     **I. Overall Administrative and/or Program Development Assistant Services;**

Consulting (Specify) \_\_\_\_\_

Other (Specify) \_\_\_\_\_

     **II. Core**

Eligibility for WIA

Outreach, intake, orientation

Initial Assessment

Job Search or Placement assistance, career-counseling

Provision of performance information/cost information

Provision of supportive services information

Provision of information regarding filing U.I.

Provision of employment statistics

     **III. Adults/Dislocated Services *Intensive/Training (18years +)***

     Comprehensive and specialized assessment

     Development of individual customer service plan

     Group counseling

     Individual counseling and career planning

     Case management

     Short-term pre-vocational services

     Training programs operated by the private sector

     Skill upgrading and re-training

     Entrepreneurial training

     Job readiness training

     Customized training

     On-the-job training

     Adult basic education, GED preparation, and literacy activities

     Training not purchased through individual training accounts

(Specify) \_\_\_\_\_

     Training to serve special participant population(s) facing multiple barriers to employment (Specify) \_\_\_\_\_

     Supportive Services (Specify) \_\_\_\_\_

     **IV. Youth Service (14 years through 21 years of age)**

     Objective Assessment

     Service strategy development

     Tutoring, study skills training and instruction

     Alternative secondary school services

     Summer employment

     Work experience, internship, job shadowing

     Occupational skill training

     Leadership development

     Supportive Services

     Adult mentoring

     Follow-up services

     Guidance and counseling

     Information regarding services

     Referral to training and educational programs